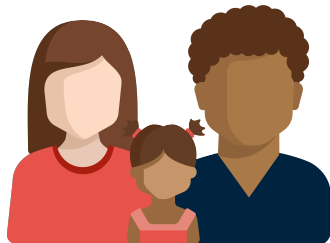


BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY



A **Bill of Rights for Data Privacy and Security** must be **published on the website of each educational agency** and must be **included with every contract an educational agency enters into with a third-party contractor** that receives personally identifiable information. The table below highlights required terms that must be included in the Parents' Bill of Rights. To learn more about this requirement, agencies can review Part 121.3 of the Regulations and Section 3 of Education Law 2-d.

 <p>DATA WILL NOT BE SOLD AND WILL NOT BE RELEASED FOR COMMERCIAL PURPOSES</p>	 <p>INSPECTING RECORD RIGHT TO REVIEW CHILD'S EDUCATION RECORD</p>	 <p>DATA IS PROTECTED BY LAW AND SAFEGUARDS MUST BE IN PLACE</p>	 <p>NYSED COLLECTED DATA LINK TO DEPARTMENT LISTING OF COLLECTED DATA ELEMENTS</p>	 <p>BREACH COMPLAINT CONTACT PERSON FOR PARENTS</p>
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INFORMATION ABOUT THIRD-PARTY CONTRACTS

Educational agencies are required to **post information about third-party contracts on the agency's website** with the Bill of Rights. The table below provides an example of supplemental information. Supplemental information may be redacted to the extent necessary to safeguard the data. To learn more about this requirement, review Part 121.3 of the Regulations.

CONTRACTOR AND PRODUCT NAME	
EXCLUSIVE PURPOSES FOR DATA USE	DATA ACCURACY/CORRECTION PRACTICES
<p>The exclusive purposes for which the student data [or teacher or principal data] will be used by the third-party contractor include _____.</p>	<p>Parents and eligible students can challenge the accuracy of any student data by following the school district's procedure for requesting the amendment of education records under the Family Educational Rights and Privacy Act (FERPA). Teachers and principals may challenge the accuracy of APPR data by following the appeal procedure in the school district's APPR Plan.</p>
SUBCONTRACTOR OVERSIGHT DETAILS	SECURITY PRACTICES
<p>This contract has no subcontractors. OR</p> <p>The contractor will ensure subcontractors abide by data protection and security requirements, including but not limited to those outlined in applicable state and federal laws and regulations by _____.</p>	<ul style="list-style-type: none"> • The data is stored _____. • The security protections to ensure data will be protected include _____.
CONTRACT LIFECYCLE PRACTICES	ENCRYPTION PRACTICES
<ul style="list-style-type: none"> • The agreement expires _____. • When the agreement expires, the student data [or teacher or principal data] will be _____. 	<p>Data encryption is applied in accordance with Education Law §2-d.</p>